# Due to the size of the Cemetery Office, we will be able to hold our meeting and maintain more than a 6 foot physical distance. Masks are required.

TOWNSHIP #2 CEMETERY DISTRICT REGULAR MEETING LOCATION – Cemetery Office, 500 S. Church Street, Ione CA 95640 Thursday, May 13, 2021 – 3:00 PM

#### **AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL

Don Smith, Chairman Pamela Bennetts, Vice Chairman Larry Slayton, Secretary Tom Reed, Treasurer Judy Allen, Director

Staff present:

- C. PUBLIC PRESENT:
- D. PUBLIC COMMENT: EACH SPEAKER IS LIMITED TO 5 MINUTES

NOTE: This is the time for members of the public who wish to be heard on matters that do not appear on the Agenda. Persons may address the Board at this time on any subject within the jurisdiction of the Township #2 Cemetery District. Public comment is limited to 5 minutes per person.

### Is there any person who wishes to address the board at this time?

- E. MINUTES of the April 8, 2021 regular meeting
- F. FINANCIAL REPORT
- G. OFFICE MANAGER'S REPORT
- H. GROUNDS MANAGER'S REPORT

Notice to the public: The public may comment on any agenda item before a vote. Limited to 5 minutes per person

- I. UNFINISHED BUSINESS
  - a. Proposed 2021/2022 Budget Second Reading
- J. NEW BUSINESS
- K. ADJOURNMENT

## REGULAR TOWNSHIP #2 CEMETERY DISTRICT MEETING LOCATION – Cemetery Office, 500 S. Church Street, Ione CA 95640 Thursday, April 8, 2021 – 3:00 PM

#### **MINUTES**

- A. CALLED TO ORDER at 3:03 pm
- B. ROLL CALL
  - 1. ⊠ Don Smith
  - 2. ⊠ Judy Allen
  - 3. ⊠ Larry Slayton
  - 4. ⊠ Tom Reed
  - 5. ⊠ Pamela Bennetts

Staff present: ⊠ Rich Curran ⊠ Crystal LaBarre

- C. PUBLIC PRESENT: Alice Slayton
- D. PUBLIC COMMENT: None
- E. MINUTES of the March 11, 2021 regular meeting
  - Motion by Tom Reed to accept the minutes as read; 2nd by Judy Allen;
    Ayes 0 Noes
- F. FINANCIAL REPORT
  - 1. Expenditures 2/25/21 \$5,613 3/25/21 \$6,174.03
  - 2. General Account Balance 3/25/2021 \$155,251.60
  - 3. Endowment Fund Balance 3/25/2021 \$60,778.65
  - 4. Special Project Reserve (Columbarium) 3/25/2021 \$63,080.63

Motion to accept the financial report by Larry Slayton; second by Judy Allen; Ayes 5 Noes 0

- G. OFFICE MANAGER'S REPORT
  - 1. Plot Sales: 2 Columbarium Niches
  - 2. Burials for month: 0
  - 3. Receiving calls for plot sales
- H. GROUNDS MANAGER'S REPORT Purchase Hose Reel.
- I. UNFINISHED BUSINESS: None
- J. NEW BUSINESS First Reading of Proposed 2021/2022 Budget
- K. ADJOURNMENT
  - 1. Motion by Tom Reed to adjourn 3:48; 2<sup>nd</sup> by Judy Allen Ayes 5 Noes 0

Submitted by Township #2 Cemetery Secretary, Donald Larry Slayton

# Financial Report

· · · ·		-							-							-			
Acct #	Account		Budget		Jan		Feb		Mar		Apr		5		Jun	Bal	ance Jul-Jun	Remain Budg	
50100	Salary	\$	31,900.00	\$	2,425.66	\$	2,263.43	\$	3,124.77	\$	3,000.00	\$	-	\$	-	\$	7,022.75	22.01%	ś
50310	FICA	\$	2,480.00	\$	185.56	\$	173.15	\$	239.05	\$	260.00	\$	-	\$	-	\$	546.37	22.03%	6
50400	Group Insurance	\$		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	_		
50500	Worker's comp	\$	1,950.00	\$	-	\$	_	\$	_	\$	_	\$	_	\$	_	\$	1,950.00	100.00%	6
50600	Unemployment	\$		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	_		I
	Total Employee Exp	\$	36,330.00	\$	2,611.22	\$	2,436.58	\$	3,363.82	\$	3,260.00	\$	-	\$		\$	9,519.12	26.20%	6
51000	Agri/Landscaping	\$	7,000.00	\$	-	\$	87.00	\$	1,061.00	\$	87.00	\$	-	\$	-	\$	3,400.00	48.57%	6
51110	Clothing & Per Supp	\$	250.00	\$	-	\$	-	\$	8.40	\$	-	\$	-	\$	-	\$	202.92	81.17%	á
51500	Ins	\$	3,700.00	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	3,700.00	100.00%	ś
51700	Main: Equip	\$	1,000.00	\$	11.54	\$	82.63	\$	192.53	\$	24.27	\$	_	\$	_	\$	258.92	25.89%	ś
51800	Main: Bldgs/Improv	\$	1,200.00	\$	-	\$	220.07	\$	116.36	\$	57.08	\$	-	\$	-	\$	(361.10)	-30.09%	ś
52200	Office Supp	\$	1,800.00	\$	614.24	\$	57.30	\$	507.33	\$	9.66	\$	_	\$	_	\$	52.10	2.89%	6
52300	Prof & Spec Serv	\$	12,000.00	\$	90.00	\$	250.00	\$	55.00	\$	5,098.73	\$	_	\$	_	\$	3,624.27	30.20%	á
52328	Audits	\$	6,250.00	\$	-	\$	_	\$	_	\$	-	\$	-	\$	-	\$	6,250.00	100.00%	6
52364	Conferences	\$	1,200.00	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	1,200.00	100.00%	5
52400	Publications/Legal Notices	\$	750.00	\$	64.70	\$	-	\$	253.21	\$	-	\$	-	\$	-	\$	432.09	57.61%	6
52483	Stipends	\$	6,000.00	\$	400.00	\$	500.00	\$	400.00	\$	500.00	\$	-	\$	-	\$	2,200.00	36.67%	ś
52500	Rents, Leases, Equip	\$	500.00	\$	-	\$	-	\$	25.00	\$	-	\$	-	\$	-	\$	316.30	63.26%	ó
52700	Minor Equip	\$	1,500.00	\$	-	\$	33.00	\$	318.46	\$	204.71	\$	-	\$	-	\$	908.72	60.58%	ò
52800	Spec Depart Exp	\$	500.00	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	500.00	100.00%	ś
53000	Utilities	\$	6,500.00	\$	386.91	\$	751.60	\$	340.70	\$	401.72	\$	-	\$	-	\$	815.04	12.54%	ó
	Total Serv/Supp	\$	50,150.00	\$	1,567.39	\$	1,981.60	\$	3,277.99	\$	6,383.17	\$	-	\$	-	\$	23,499.26	46.86%	ó
56110	Bldgs & Improv	\$	1,500.00	\$	-	\$	1,195.27	\$	-	\$	-	\$	-	\$	-	\$	304.73	20.32%	ó
56180	Capital Improv Maj Proj	\$	16,000.00	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	16,000.00	100.00%	ó
56200	Equip	\$	1,000.00	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	1,000.00	100.00%	ó
	Total Fixed Assets	\$	18,500.00	\$	-	\$	1,195.27	\$	-	\$	-	\$	-	\$		\$	17,304.73	93.54%	à
	TOTAL ALL CAT.	\$	104,980.00	\$	4,178.61	\$	5,613.45	\$	6,641.81	\$	9,643.17	\$	-	\$	-	\$	50,323.11	47.94%	

	BALA	NCE	ES .			REVENUE						
AS OF	GEN ACCT/	End	ow	added since	e previous b	Total Revenue		Proj Reserve				
8/6/2020	\$ 169,570.93	\$	59,013.34	End of fiscal y	ear 19-20						\$	20,975.1
8/31/2020	\$ 122,700.85	\$	59,430.08	Int \$894.63; I\	/MD \$400; Mi	sc \$488.75			\$	1,783.75	\$	61,053.4
9/23/2020	\$ 119,075.43	\$	59,430.08	IVMD \$400; N	Misc \$50				\$	450.00	\$	61,053.4
10/28/2020	\$ 116,640.59	\$	59,655.08	IVMD \$400; N	Misc \$1175				\$	1,575.00	\$	61,053.4
11/23/2020	\$ 114,522.17	\$	60,345.54	Misc \$2,220;	CurrUnsec \$1	,312.89; Int \$1	,189.27; IVM	D \$400	\$	5,122.16	\$	62,389.8
12/22/2020	\$ 115,247.75	\$	60,345.54	CurrSec\$5,85	3; IVMD\$400				\$	6,253.00	\$	62,389.8
1/31/2021	\$ 161,569.87	\$	60,345.54	CurrSec\$48,6	579.89; StHOP	rop\$180.58; I\	/MD \$400		\$	49,260.47	\$	62,049.8
2/24/2021	\$ 158,909.33	\$	60,778.65	Int \$524.71; \$	StHomeProp	\$421.36; IVMD	\$400; Misc \$	1,492.50	\$	2,838.57	\$	63,080.6
3/25/2021	\$ 155,251.60	\$	60,778.65	Misc \$100; St	uppRoII \$957.	56; IVMD \$400	; ? \$100		\$	1,457.56	\$	63,080.6
4/22/2021	\$ 150,842.40		61.278.65	DelSupp \$14	3.82; IVMD \$4	100; Misc \$168	3.75		\$	2,227.57	\$	63,795.6
				Refunds:\$27	1.50				\$	(271.50)		
								TOTAL	\$	70,696.58	\$	63,795.6